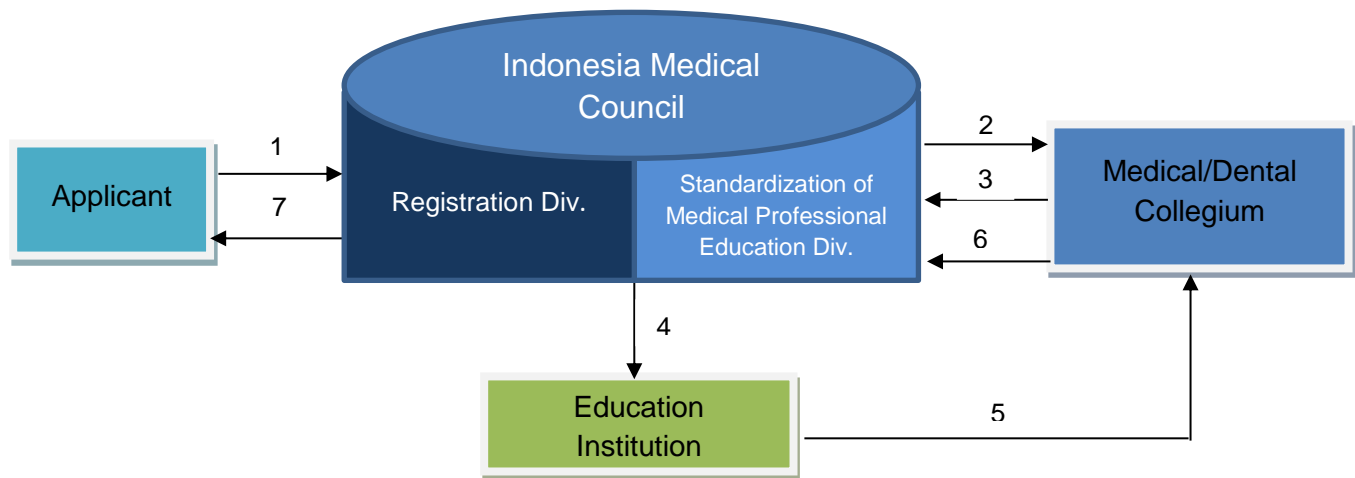


## The Procedures of Conditional Registration



1. The applicant submits the Conditional Registration application to Indonesia Medical Council before the medical/dental specialist education program begins.
2. Indonesia Medical Council (INAMC) sends the applicant's files to the related collegium for competency assessments.
3. Collegium sends the applicant's files back to INAMC by enclosing the reference letter of competence of the applicant, as the basis for the implementation of the adaptation program.
4. Indonesia Medical Council (INAMC) sends the applicant's files to the education institution (Faculty of Medicine/Faculty of Dentistry) to conduct adaptation program.
5. After the completion of adaptation program (by enclosing the certificate of completion of adaptation), the education institution (Faculty of Medicine/Faculty of Dentistry) sends the applicant's files to to the related collegium to conduct competency test.
6. Collegium sends the applicant's files back to INAMC by enclosing the certificate of competence for registration process.
7. Letter of Conditional Registration sent to the applicant.

### Notes:

1. INAMC will issue the Letter of Conditional Registration maximum of 30 days after receiving the completed and fullfiled documents as well as verified and validated (Regulation of INAMC No. 17 Year 2013, Section 20, Paragraph (1)).
2. If the application is rejected, INAMC will issue a letter of rejection to the applicant.

## **The Requirements of Conditional Registration**

### Evaluation of Administrative

1. Application Form of Conditional Registration in accordance with Annex II Perkonsil No. 17/2013
2. Curriculum Vitae in accordance with Annex I Perkonsil No. 17/2013
3. Copy of a valid passport
4. Copies of diplomas and academic transcripts that have been certified by a faculty of medicine/dentistry that issued the certificate
5. Certificate of work experience within 5 (five) years in a row of related clinical experience
6. A copy of the certificate of registration as a doctor or dentist that is still valid and has been certified by a medical or dental regulatory board recognized by the government in the country of origin or the last country where the applicant did medical practice
7. A copy of the Certificate of Competency which is still valid and has been certified by a medical or dental professional organization recognized by the government in the country of origin or the last country where the applicant did medical practice
8. A reference letter stating the applicant is registered as a member of professional organizations and active in the medical practice, and takes continuous professional training educations in the country of origin or the last country where the applicant did medical practice
9. A statement that the applicant has been taken an oath
10. A statement, stamped with Indonesia's 6000 seal, stating the applicant will return to his home country after completed his medical or dental residency in Indonesia
11. A statement, stamped with Indonesia's 6000 seal, stating the applicant gives his consent to transfer his personal data to Registration system of Indonesia Medical Council
12. Letter of Good Standing from PMRA/PDRA from the country of origin or PMRA/PDRA from the last country where the applicant's conduct as an evidence the applicant has registered in medical practice
13. Admission letter from the faculty of medicine/dentistry in Indonesia
14. Recent colored photographs size 4 x 6 cm by 4 (four) pieces and the size of 2 x 3 cm by 2 (two) pieces
15. Proof of original Conditional Registration fee payment to "BPn182 Sekretariat KKI Kemenkes", account number: 93.20.5556, BNI Melawai Raya Kebayoran Baru, Jakarta Selatan

### Evaluation of Competency:

1. A valid certificate of physical and mental health from Indonesian doctor who has a practice license in accordance with the provisions of Perkonsil No. 9/2012
2. A statement, stamped with Indonesia's 6000 seal, stating the applicant will obey professional ethics in accordance with the provisions of Perkonsil No. 13/2013
3. An Immigration permit in accordance with the provisions of the legislation in force
4. A certificate of Indonesian Language Proficiency Test recognized by Indonesian government
5. A certificate of completion adaptation program at the education institution
6. A copy of Certificate of Competency legalized by related collegium in Indonesia